



TUESDAY, 5 June 2018





## LEUCHARS COMMUNITY COUNCIL

### Community Centre, Leuchars, 1 May 2018


**Present:** Steve Simpson (Chair), Wilma Henderson (Vice-Chair), Marianne Donaldson (Secretary/Treasurer), Trish Downie, Fiona Barnett. Aaron Reid, Cllr Bill Connor, Cllr Tim Brett, Martin Kinsey (Leuchars Station), Lucy Jess (Head Teacher, Leuchars Primary School), 2 Members of the Public

	<b>Action Points</b>
<p>1. <b>Chairs opening remarks:</b> The Chair apologised for there being no meeting in March due to a lack of CC members. He asked, where possible, if CC members could indicate on the Monday prior to meetings whether they are attending, either by contacting the Secretary or through social media. This would enable us to contact members and stakeholders to advise if a meeting is cancelled.</p>	
<p>2. <b>Apologies:</b> Veronica Taylor, Steve Davies, Taybridgehead Police</p>	
<p>3. <b>Approval of minutes of 6 March 2018:</b> MD apologised for an error in her financial statement where figures had been transposed but advised this had not altered the final amounts stated. The minutes were approved by WH and TD.</p>	
<p>4. <b>Leuchars Station:</b></p> <ul style="list-style-type: none"> <li>a. Nature Trail Path Update – due to constraints this is not a high priority for MOD at the moment but discussions are continuing with FCT.</li> <li>b. Meteor Garages - Waiting for keys to identify garages that have lights and locks. CC to keep the garages we currently have until further notice.</li> <li>c. It is hoped to reinstate a football pitch at Earlshall Road.</li> <li>d. The Chair asked MK to pass on his thanks to 2 BN Reme for the invitation to the gun salute at Stirling Castle in celebration of the Queen's birthday.</li> </ul>	
<p>5. <b>Police:</b></p> <ul style="list-style-type: none"> <li>a. The police were unable to attend but submitted their report for the meeting.</li> </ul> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">               Police Report April 2018.PDF         </div> <div style="text-align: center;">               Police Report May 2018.PDF         </div> </div> <ul style="list-style-type: none"> <li>b. Incident in Main Street – Cllrs Brett and Connor will ask for an update on the vehicle windscreen that was smashed.</li> <li>c. Speedwatch – Three people have joined from Guardbridge and anyone from Leuchars will be welcome to join them.</li> <li>d. The Chair complained about the amount of double parking taking place around the area of the Spar and how dangerous it was becoming to drive down through the village.</li> </ul>	<p>Cllrs Brett/Connor</p>
<p>6. <b>Primary School :</b></p> <ul style="list-style-type: none"> <li>a. LJ reported that the P7s have finally made it to Dalguise and it is going well.</li> <li>b. Playground Development – The school have received a grant of</li> </ul>	

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<p>£17k, a further £1k from East Fife Education Trust plus some school funding will be added to develop a community space. They are slowly going through the logistics of where to put everything. The Youth Club at Leuchars Station have been asked to be involved as well as the Brownies and Beavers.</p> <p>c. The school roll is steady but if anyone is moving in or out please encourage them to contact the school.</p> <p>d. Polytunnel – A member of the community has offered to fit the new polytunnel. WH will contact him and ask him to arrange with LJ when he wants to do this.</p> <p>e. LLUL Competition – It is proposed to have a competition where the children will be asked to design one of the LLUL motifs for this year. WH agreed to meet with LJ on Wed 9 May at 9.30am.</p> <p>f. The school are supporting parental engagement work for learning activities with parents and children. The next session will take place on Thur 17 May starting with maths at 4.30pm followed by pizzas which are being supplied by Dali's of Guardbridge.</p> <p>g. The Chair asked for his thanks to be passed onto the staff who dealt with an incident with one of the children. He felt they had coped well with the situation.</p>	<p>WH</p> <p>WH/LJ</p>
<p><b>7. Fife Council:</b></p> <p>a. Cllr Connor's reports for April and May attached.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">               Cllr Connor's Report              April 2018.PDF         </div> <div style="text-align: center;">               Cllr Connor's Report              May 2018.PDF         </div> </div> <p>b. General Data Protection – There is specific advice for Community Councils and Cllr Connor will e-mail the PDFs to the CC mailbox.</p> <p>c. Active Travel – Cllr Connor advised there is to be a feasibility study of the old railway line as a cycle route. This may be good news if the cycle route is extended along Station Road as the Sustrans funding has to be used on the cycle network which means we can't apply to them for anything along that stretch of the road.</p> <p>d. Tayport Tuesday Lunch Club – This is held in the Servite Sheltered Housing accommodation in Tayport from 11.30am – 3.00pm. A £5 charge covers coffee, lunch, afternoon tea and three excursions a year.</p> <p>e. Cllr Brett's reports for April and May attached.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">               Cllr Brett's Report              April 2018.PDF         </div> <div style="text-align: center;">               Cllr Brett's Report              May 2018.PDF         </div> </div> <p>f. Out of Hours Primary Care Service – Cllr Brett advised that doctors will carry out home visits if people are too ill to visit the hospitals.</p> <p>g. Cllr Brett reported that remedial work is taking place in the Station Car Park.</p> <p>h. The Chair asked if a thank you could be passed on to the Housing Officer who had arranged for the fencing at Aitken Place to be</p>	<p>Cllr Connor</p> <p>WH/Cllr Brett</p>

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<p>repaired.</p> <p>i. Playparks in Leuchars – WH advised that the seesaw in Pitcairn Park is a memorial to a village child who died. TB asked her for the parents' contact details.</p>	
<p><b>8. Correspondence:</b></p> <p>a. Leuchars St Athernase re-opened with a special service. The Chair intimated that he had accepted an invitation to attend but, due to a change of circumstances, he had been unable to go and had spoken to the Minister beforehand. A member of the public passed on thanks from the Minister to the Chair for his help in recovering the bones in the churchyard.</p> <p>b. Bus Service Changes – FB commented on the lack of timetables on the No 42 route especially at the Turning Circle and at Leuchars Glazing.</p> <p>c. Tay Bridgehead Forum – The next meeting of the Forum is Wed 20 June in Newport at 7.00pm.</p> <p>d. Tesco Bags of Help – MD has started an application which is waiting for WH to refine before it is submitted for LLUL funding.</p> <p>e. Commemorative Benches – MD advised that an e-mail had been received from a member of the village upset that the bench portrayed the Army. It was explained that the benches are to represent the people of the village who fought and may not have returned from the Great War. It was agreed that the design shown on the questionnaire should be used.</p> <p>f. The Chair asked for the e-mails about Planters to be deferred to the gardening update. Agreed.</p> <p>g. A letter had been received from Fife Council advising that St Michaels Golf Club wishes to change its licensing hours – no objections.</p>	<p>MD</p> <p>WH</p> <p>WH</p>
<p><b>9. Finance:</b></p> <p>a. Report circulated.</p> <p> Finances May 2018.PDF</p> <p>b. Funding from Sustrans has now been finalised and we are waiting for the funds to be deposited in the bank before ordering the benches.</p> <p>c. Funding for the two noticeboard has been received but MD asked if the CC would consider a design change. Unfortunately she did not have the new proposed design but would e-mail it out to the CC members for a decision.</p> <p>d. We were also successful with our application to FC for promotional materials which will fund gazebos, tables etc. which can be used by other community groups in the village.</p> <p>e. If we do not hear from the Spirit of the Community Awards funding by the end of May then our application has been unsuccessful.</p>	
<p><b>10. Gardening Update:</b></p> <p>a. WH advised that SD will be back in the village on Thursday. The</p>	

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<p>Chair will arrange to meet him to discuss how we manage the numerous planters/baskets and Junction Gardens.</p> <p>b. An application has been submitted for us to take part in Beautiful Fife 2018 but it can be withdrawn if we feel we are not ready to take part.</p> <p>c. Planters – A community survey on FB and an article in the newsletter asked for planters/hanging baskets volunteers. One lady has asked for a planter at the Dundee entrance to the village and Cllr Connor would like to develop the area at the side of his house. A resident in Main Street would like to look after the three planters between their driveway and the bus stop on Station Road. Servite would like a planter. After some discussion it was agreed that a planter would be moved to the Dundee entrance to the village and the planter with the school plaque would be moved to Pitlithie Road beside the new bench being installed. WH is to contact Servite to ascertain exactly what they would like and to check if Mr and Mrs Cura are still interested in looking after a planter. It was agreed that a minimum of six hanging baskets would be filled and displayed. Cllr Connor advised that bulbs from FC can be requested at the end of the season to plant on the land at the power station. It was agreed to apply for funding from FC for plants for the planters/baskets.</p> <p>d. Junction Gardens – After discussion it was agreed not to pursue the mole killing. A member of the public advised that the path in JG had narrowed from when it was first installed. Cllr Connor advised that it should be wide enough for wheelchair access. The Chair will discuss this with SD</p> <p>e. After discussions it was agreed to put two of the new tables in JG and one in the main park.</p> <p>f. It was agreed to sell the lawnmower. WH will get a price for it and it will be advertised for sale, with local communities being given the first opportunity to purchase it. MD advised she would look at the assets and let WH know how much it had been bought for.</p> <p>g. A member of the public asked if the stones at the entrance to the village could be painted. MD offered to look into this.</p> <p>h. A number of free tools have been obtained from the Ecology Centre at Burntisland and that if SD gives them a list of what else is needed they would try and help supply them. A thank you from Leuchars CC was placed on their FB page.</p>	<p>SS/SD</p> <p>WH</p> <p>MD</p> <p>SS/SD</p> <p>WH/MD</p> <p>MD</p> <p>SD</p>
<p><b>11. LLUL Update:</b></p> <p>a. The disco had been successful in raising £246.91.</p> <p>b. A sub-committee has been formed to organise the fundraising for this year and another application for funding from St Andrews Trust will be submitted.</p> <p>c. 500 glow bands have been purchased and will be sold at £1 each.</p> <p>d. MD advised that she had spoken to Thorntons solicitors about setting up a Community Trust and they are going to get someone to contact her. Cllr Brett advised that Maureen Burgess and Helen</p>	

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<p>Rorison at Fife Voluntary Action are very experienced in doing these for community groups.</p> <p>e. WH asked again for thanks to be passed on to the FC electricians who had done a fantastic job with the lights making the switch-on a great night.</p>	
<p><b>12. Newsletters and Websites:</b></p> <p>a. The deadline for the next quarterly newsletter is Wed 9 May.</p>	
<p><b>13. Planning:</b> One planning application for an extension to 10 Pitlithie Steading – No objections</p>	
<p><b>14. Community Council Resignations/Vacancies:</b> We currently have seven members who have completed FC's paperwork. TD agreed to take a form and get VT to complete it. There are two prospective new members who unfortunately could not manage along to tonight's meeting.</p>	
<p><b>15. Matters Arising:</b></p> <p>a. Signage Henderson Tce Garages – Ongoing</p> <p>b. Railway Station Bridge – Ongoing.</p> <p>c. Benches at Main Street Roundabout – Ongoing</p> <p>d. Flooded pavement at Ye Olde Hotel – Ongoing</p> <p>e. Emergency Planning – FC Emergency Planning team are to be attending the next Community Forum.</p>	
<p><b>16. A.O.C.B.</b></p> <p>a. FB advised that Roxburghe House in Dundee are having a Garden Party on Saturday 7 July to celebrate their 40<sup>th</sup> anniversary. She asked if anyone could donate prizes for their raffle, wants to volunteer to help on the day and had gazebos. It was agreed that if the CC gazebos are purchased in time it would be charitable to lend them to Roxburghe as everyone knows someone who has gone through their doors over the last 40 years.</p> <p>b. AR advised that he is hoping to set up football summer camps. Details to follow.</p>	

**NEXT MEETING:**

**Tuesday, 5 June 2018 at 7.00 pm in the Community Centre**

**Agenda items for the next meeting are to be e-mailed to [leucharscommunitycouncil@gmail.com](mailto:leucharscommunitycouncil@gmail.com) by Tuesday 29 May 18**

**Members of the public are welcome to attend.**

**[www.leuchars.org.uk](http://www.leuchars.org.uk) [leucharscommunitycouncil@gmail.com](mailto:leucharscommunitycouncil@gmail.com)**

**[www.facebook.com/leucharscommunitycouncil](https://www.facebook.com/leucharscommunitycouncil) (General Enquiries)**

**[leucharscc@yahoo.com](mailto:leucharscc@yahoo.com) (Fundraising Enquiries)**

DRAFT ONLY - THESE MINUTES WILL NOT BE CONSIDERED APPROVED UNTIL

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