

TUESDAY, 3 April 2018



LEUCHARS COMMUNITY COUNCIL

Community Centre, Leuchars, 6 March 2018



Present: Steve Simpson (Chair), Wilma Henderson (Vice-Chair), Marianne Donaldson (Secretary/Treasurer), Trish Downie, Cllr Bill Connor, Cllr Tim Brett, Lucy Jess (Head Teacher, Leuchars Primary School), 1 Member of the Public

	Action Points
<p>1. Chairs opening remarks: The Chair gave a statement regarding the recent press reports about the MOD housing estate in Leuchars and reiterating that the housing stock is not managed by Leuchars Station. Comments on Facebook have not been helpful either as people are being told to contact the Guardroom when it should be Police Scotland on 101/999. He emphasised that the MOD are the biggest employer in the village and a lot of hard work has gone into fostering good relations between us.</p>	
<p>2. Apologies: Veronica Taylor, Steve Davies, Fiona Barnett, Martin Kinsey (MOD, Leuchars Station), Susan Budd (MOD, Leuchars Station)</p>	
<p>3. Approval of minutes of 6 February 2018 Army item 3 should have read - Amey and Aramark. Army item 7 should have read - MD agreed to take Cllr Brett's comments on board and feed them back to the CoC. Primary School item 6 should have read - The CC will seek funding to replace this for the school. The minutes were approved by the Chair and seconded by the Vice-Chair.</p>	
<p>4. MOD:</p> <p>a. In the absence of MK and SB, MD advised that items a. and b. would be deferred to the next meeting.</p> <p>b. MD responded to the Chair's opening remarks by advising that anyone in Service Families Accommodation (SFA) or the wider village who contact them with an issue are advised to contact Police Scotland. She also advised that some of the articles in the press have been taken out of context</p> <p>c. Meteor Garages - Two garages have been identified behind the wire for the CC to use but two people will need to be BPSS cleared to be able to access the site. It was agreed MD would send the necessary paperwork for this to be done to Cllr Connor and WH. Once these have been processed and clearance given, SB will issue encroachment paperwork and the CC can start to move out of the Meteor Row garages.</p> <p>d. Leuchars Station Community Forum - MD advised that the next Leuchars Station Community Forum was tomorrow evening (7 March) and that we had not attended any meetings since 2016. As the Chair and Vice-Chair were both unable to attend, MD advised she would attend in their absence. Cllr Brett and Cllr Connor both tendered their apologies for the meeting.</p>	<p>MK/SB</p> <p>MD/SB</p>
<p>5. Police:</p> <p>a. The police were unable to attend but submitted their report for the meeting.</p>	

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 <p>Police Report.txt</p> <p>b. Youths around the Community Centre - MD advised that teenagers are bullying younger children to leave the skate park and are using the play area at the front of the Community Centre particularly on Wednesday evenings, before and after the Youth Club. She agreed to pass Cllr Brett the timings of the Youth Club and he would pass on the information to the Taybridgehead Police.</p>	<p>MD/Cllr Brett</p>
<p>6. 6. Primary School :</p> <p>a. Rights Respecting Schools - LJ brought along Craig who is a P6 pupil to explain about the school's involvement with the UN Convention to Protect the Rights of Children. The school were given a Level 2 award approx. 2 years ago when less than 20 schools had the award. It is embedded in the school and linked to lessons and the school are now reaching out to the community. Craig explained that the school are running Shoe Share where unwanted adult and children's shoes are donated to the school. The school then deliver them to Clarks shoe shop in St Andrews and receive money for them. The money the school raises goes to help children who are not receiving an education in other countries. To donate your shoes they need to be held together by an elastic band. MD advised that the Thrift Shop have a policy of sending items to charity and may be willing to give unsold shoes to the school instead. She also advised that she would ask if a collection box could be placed in the Community Centre café area and will advertise it around Leuchars Station.</p> <p>b. LJ talked about the Rag Bag whereby children are given bags to take home and fill with unwanted clothes. The clothes are collected by the Rag Bag company and the school get paid for every kg recycled.</p> <p>c. LJ thanked the community for help, during the disrupted school closure, to get the car park cleared to enable teachers to return to work on Monday (5 March). The closure of the school had meant the P7 trip to Dalguise had been cancelled but re-scheduled for 30 April.</p> <p>d. Bikeability is looking good with the Community Police and volunteers from the community coming forward to offer to help run this.</p> <p>e. Chair thanked Craig for coming along to the meeting and giving his presentation which had been very informative.</p>	<p>MD</p>
<p>7. Fife Council:</p> <p>a. Cllr Connor's report attached.</p>  <p>2018-03-06 Cllr Connor Report.rtf</p> <p>b. Cllr Brett's report attached.</p>	

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 <p>2018-03-06 Cllr Brett Report.pdf</p> <p>c. Cllr Brett outlined again that the short-term rentals on the houses at Hampden Close had been an issue for the Council but they were still interested in taking some over.</p>	
<p>8. Correspondence:</p> <p>a. Invitation from St Athernase - An invitation from St Athernase has been extended to the CC to celebrate the re-opening of the Church. An event is taking place on Sunday 22 April at 6.30pm and they would like someone from the CC to attend. The Chair advised he would attend and MD said she would pass on his contact details to the minister.</p> <p>b. Fire Officer - MD asked for clarification of where the Fire Officer was from as it did not say in the e-mail. It was thought he was from Tayport and Cllr Connor confirmed this was probably the case. MD agreed to put this into the next Citizen article and WH will put it in the next Newsletter. MD asked if the CC would like to invite him to do a presentation but added there was a lot to go through on the agenda at the meetings.</p> <p>c. Consultation on Revision of Community Council Election Rules - MD asked if anyone had any comments about the revision of Community Council Election Rules e-mail she had sent out to all CC members.</p> <p>d. Rosebank Park Homes covered in Cllr Brett's report.</p> <p>e. Defibrillator Training - MD agreed to ask Dr Tait if he could offer training during the day and would ask MK if the Community Centre could be used for this if there was enough uptake.</p>	<p>MD</p> <p>MD/WH</p> <p>MD</p>
<p>9. Finance:</p> <p>a. Report circulated.</p>  <p>March Accounts.docx</p> <p>b. Grant from FC – Polytunnel - MD advised that £100 from FC had been granted for a replacement cover for the polytunnel. MD is to contact the company to find out how large a delivery it will be as it will need to be stored until the better weather. The school have offered to keep it provided it is not too large.</p> <p>c. Grant from FC – Promotional Materials - MD advised that this application was still outstanding with FC.</p> <p>d. Insurance – Assets - The insurance requirements have been submitted to FC with all the CC assets accounted for.</p> <p>e. Data Protection Annual Fee - The Data Protection Annual Fee is due for payment, done by direct debit, and has been accounted for in the finance statement.</p> <p>f. Request for Financial Assistance - MD advised that Trish Graham had responded to the request for financial assistance and that the lady</p>	<p>MD</p>

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<p>would contact us again nearer the event. Cllr Brett also advised he had given her the names of other funding sources.</p> <p>g. Sustrans Grant Application - MD advised that an award of £1958 has been given from the Sustrans Artroots Fund to have two bespoke benches placed along the cycle route in the village. She proposed that one be placed outside the main gate of the school and the other at the bottom of Pitlithie Road opposite the church, subject to FC approval. Agreed.</p>	
<p>10. Gardening Update:</p> <p>a. Bags for Junction Gardens – As VT was not present, it was not known if this was still a requirement.</p> <p>b. Funding for Equipment/Flowers - MD has been in contact with SD regarding the purchase of equipment for Junction Gardens. She is working on a funding application to the Yorkshire and Clydesdale Bank Foundation for this, closing date 19 March 18. They will fund an environmental project of £5,000 and, as well as asking for equipment, could she include raised beds for the Garden which would be easier to maintain than trying to dig the ground and may encourage more people to come and help. Agreed. If this application is unsuccessful she will submit it again to Fife Environment Trust who will fund 90% of projects up to £10,000.</p> <p>c. Sunday Gardening Dates - It was agreed that dates would be confirmed with SD.</p> <p>d. Spare Tubs – Cllr Connor confirmed this was a no.</p> <p>e. Beautiful Fife 2018 - Cllr Connor explained that a member of staff from FC will come and walk round with someone from the village and tell us what to improve and he would pass on their name. It was agreed that MD would look at the correspondence for entering Beautiful Fife 2018 and a decision would be made at the next meeting.</p> <p>f. TD advised that VT had been in touch with the Residential Home in the village. They are starting up their gardening club and would like a planter placed outside the front door to the building. MD thought it was unclear from VT's e-mail whether they were expecting the CC to purchase one for them or just to move one from another location. VT has also put up a poster in the Coachhouse. TD advised that although the mole man was not doing anything at the moment, could MD make contact with him.</p>	<p>MD</p> <p>MD/SD</p> <p>Cllr Connor/M D</p> <p>MD</p>
<p>11. Newsletters and Websites:</p> <p>a. WH advised that the newsletter was with the printers and delivery had been delayed due to the weather. There will also be an A5 flyer going out with the newsletter.</p> <p>b. MD advised that the outstanding reports had now been uploaded to the website but had not been able to progress any further with getting information on the site due to other commitments.</p>	
<p>12. Planning: Nothing to report.</p>	
<p>13. Community Council Resignations/Vacancies: There was still no response from SC as to whether she wished to remain a CC. MD</p>	

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<p>explained that FC had sent an e-mail asking for Declarations of Acceptance to be signed by some of the CC members. TD has completed one and MD would send them out again to the other CC members.</p>	<p>MD</p>
<p>14. Matters Arising:</p> <p>a. Taybridgehead Joint CC Forum Event – A new venue has yet to be advised for 24 March. MD said she would ask if Leuchars CC could host one of the forums in the Community Centre but this would probably be next year as Cllr Brett thought they had enough venues booked this year.</p> <p>b. Community Noticeboards – MD advised she was waiting for a draft application from Trish Graham, expected today, and would finalise it and send it to FC. She is going to invite Alan White from FC to walk round the village with her to discuss the possible sitings for these, the benches and additional bins.</p> <p>c. Signage Henderson Tce Garages – Cllr Brett is pursuing this vigorously with Vicky Lawrence.</p> <p>d. Railway Station Bridge – Cllr Brett is still pursuing this and it is moving slowly towards Network Rail taking over ownership.</p> <p>e. Grit Bins – This is being raised at the next locality meeting. The bin removed from Norman View has been requested to be put back as well as the one at the bottom of Schoolhill.</p> <p>f. Benches at Main Street Roundabout – Cllr Connor advised the Council will look at repairing them when the weather improves. Ye Olde Hotel owner would like to place a memorial bench in the village. WH asked if one of the benches could be replaced by the owner. MD agreed to pass on the details of the bench company to WH and Cllr Connor.</p>	<p>MD</p> <p>MD</p> <p>MD</p>
<p>15. A.O.C.B.</p> <p>a. WH gave a brief update on LLUL. A small committee has been formed and she is planning to hold a meeting soon. Blacherre have exchanged the sixth motif as it was the wrong colour. A disco has been organised for 14 April and a Cabaret night for 7 July – more details to follow. MD advised that she had contacted FC about the lamppost modifications invoice and was waiting for a reduced invoice to be sent.</p> <p>b. Cllr Brett had received an e-mail from Robin Lofthouse, Tentsmuir Forest about developments at the car park. MD agreed to distribute Robin's e-mail to the CC members.</p> <p>c. The NHS Fife Medical Director had advised Cllr Brett that discussions about the Balmullo Pharmacy are ongoing between the two pharmacists and Dr Kennedy.</p> <p>d. Discussion took place over the requirement for an Emergency Plan for the village in light of the spate of recent bad weather. MD advised that the outgoing Chair had passed her information about how to set up a plan but she had not had time to do anything with it. She felt that as Leuchars uniquely has an MOD establishment on its doorstep then discussions need to take place with the MOD to identify what possible support they could provide should an emergency plan be implemented.</p>	<p>WH</p> <p>MD</p>

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Agreed.	
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NEXT MEETING:

Tuesday, 3 April 2018 at 7.00 pm in the Community Centre

Agenda items for the next meeting are to be e-mailed to leucharscommunitycouncil@gmail.com by Tuesday 27 March 18

Members of the public are welcome to attend.

www.leuchars.org.uk leucharscommunitycouncil@gmail.com

www.facebook.com/leucharscommunitycouncil (General Enquiries)

leucharscc@yahoo.com (Fundraising Enquiries)

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