

TUESDAY, 5 December 2017



## LEUCHARS COMMUNITY COUNCIL

### Community Centre, Leuchars, 7 November 2017


**Present:** Steve Simpson (Chair) Wilma Henderson (Vice-Chair), Marianne Donaldson (Treasurer), Trish Graham (Secretary), Veronica Taylor, Fiona Barnett, Aaron Reid, Andrew Peel, Cllr Bill Connor, Cllr Tim Brett, Martin Kinsey SSO Leuchars Station, PC Gill Tetlow, 3 Members of the Public

1. <b>Chairs opening remarks:</b> SS welcomed everyone to the meeting.	<b>Action Points</b>
<b>2. Apologies:</b> Lucy Jess (HT Primary School), Trish Downie, Steve Davies, Samantha Cullen, Susan Budd (Army Rep)	
<b>3. Approval of minutes of 3 October 2017</b> Minutes were proposed as accurate by AP; seconded by VT.	
<b>4. Community Council vacancies – expressions of interest</b> One of the members of the public will consider joining the CC after sitting in on this meeting.	
<b>5. Army:</b> <ol style="list-style-type: none"> <li>a. The Bonfire Night event went well. MK thanked SS for all his hard work in arranging the event.</li> <li>b. All are invited to the Army carol service at Holy Trinity Church, St Andrews on 14.12.17 at 6.30pm.</li> <li>c. There is no further news on the number of moves onto the base.</li> <li>d. Hampden Close – 26 properties have been rented out.</li> <li>e. A Communication Plan will be presented at the next CC meeting. This will cover how the Army will engage with the local community, e.g. about problems with low-level flying. AP suggested the 24hr tel number for the public to ring regarding this low-level flying could go on the Fife Direct website, however, it was felt that as the information is going on the Leuchars website, Leuchars Facebook page and the newsletter, this should be enough.</li> <li>f. Presentation [of the Communication Plan?]to local councillors will be on 14.02.18.</li> <li>g. The CC can continue to use the garage in Meteor Row.</li> <li>h. Nature Trail path: the Army does not recognise this as a path that is to be maintained by the Army. The Army will look at land rules about adoption of the path by Fife Coastal Trust and will work with R. Strachan (Ranger) to find a solution.</li> <li>i. Youth activities are available to all in the community through Susan Budd or Beth X. Cllr Brett informed everyone that Karen Scott (Fife Council) works with young people on the street.</li> </ol>	
<b>6. Police:</b> <ol style="list-style-type: none"> <li>a. A member of the public had reported to the CC secretary, Madras College and the police about the number of youths congregating in the evenings on the steps by his house. The youths have been using abusive language towards residents who are feeling intimidated by their behaviour. The police have spoken to the staff in</li> </ol>	

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<p>the Spar, however, it is not a problem for the shop. Cllr Brett mentioned Karen Scott's role again (see under item 5i). Cllr Brett will ask the Fife Council Youth Team to engage with the youths. The member of the public who reported the problem also offered to help and engage with the youths by giving golf tuition. The police have also been asked by Tesco if they can arrange an activity day to engage more with local young people.</p> <ul style="list-style-type: none"> <li>b. It was mentioned to PC Tetlow that cars are being parked on the grass verge opposite the car parking, presumably to avoid paying the parking charge. There are concerns more drivers will do this.</li> <li>c. SS reported that youths were congregating in Freeman Grove; kicking doors and swearing. AP suggested trying to recruit a youth representative onto the CC. AR will see if he can arrange this.</li> <li>d. Cllr Connor reported that there had been an attempted trailer theft in Tayport.</li> <li>e. The police encourage people to report any disturbances by ringing 101.</li> </ul>	
<p><b>7. Primary School :</b></p> <ul style="list-style-type: none"> <li>a. The school will soon be busy preparing for Christmas. P1-7 children will be staging a play w/c 11.12.17. Nearer the time, LJ will get in touch with an invitation for CC members to come along and see the play if they would like.</li> <li>b. The member of the public who spoke about giving golf tuition to local youths, also suggested he might be able to work with school in providing golf tuition to the pupils.</li> <li>c. The school won the Fife-wide Guy Fawkes competition.</li> </ul>	
<p><b>8. Fife Council:</b></p> <ul style="list-style-type: none"> <li>a. Cllr Connor: Report circulated.</li> </ul> <div style="text-align: center;">               Cllr Connor report              7.11.17.pdf         </div> <ul style="list-style-type: none"> <li>b. Toy Drive: Donation points for extra gifts to go to families who might benefit from an extra present or two are Leuchars Primary School and the Army base.</li> <li>c. Cllr Brett: Report circulated.</li> </ul> <div style="text-align: center;">               Cllr Brett report              7.11.17.pdf         </div> <ul style="list-style-type: none"> <li>d. Statutory review of polling districts and places. This may mean future election polling will be in the community centre, not the school.</li> <li>e. AP attended the recent pharmacy services meeting in Balmullo.. Cllr Brett hopes there will be a development soon which will be relevant to Leuchars. Cllr Brett will speak with AP about the background to the pharmacy issue.</li> <li>f. A member of the public asked the councillors if there was any information on the Community Choices Funding (where Councils are</li> </ul>	

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<p>being encouraged to invite communities to say how 1% of the Council budget should be spent). Cllr Connor will check to see what progress there is.</p>	
<p><b>9. Correspondence:</b></p> <ul style="list-style-type: none"> <li>a. Funding ideas from Keith Jackson</li> <li>b. Funding clinics for community groups offered by Fife Voluntary Action</li> <li>c. Plan for Fife consultation.</li> <li>d. Statutory review of polling districts and places</li> <li>e. Your Bus, Your Say consultation</li> <li>f. Police press release regarding recent spate of thefts/attempted thefts</li> <li>g. Main Street road closure by Meadow Road – overnight 12-13 Nov (22.00-05.45).</li> <li>h. Food waste bags now available to buy in Fife leisure centres. Fife Council will still supply free of charge.</li> <li>i. Low flying information leaflet available in electronic format only.</li> <li>j. Eden Newsletter Nov 2017.</li> </ul>	
<p><b>10. Finance:</b></p> <ul style="list-style-type: none"> <li>a. Report circulated by MD.</li> </ul> <div style="text-align: center;">  <p>Treasurers report 7.11.17.pdf</p> </div>	
<p><b>11. Lets Light up Leuchars</b></p> <ul style="list-style-type: none"> <li>a. SS thanked WH for all her hard work on this project.</li> <li>b. WH has ordered LED lights for the silver birch tree and motifs for the lampposts.</li> <li>c. WH confirmed Fife Council will refund the money paid to install the lights, however, next year the CC will need to raise a purchase order in advance of the work being carried out.</li> <li>d. Cllr Connor has spoken to the Spar about donating its 5p/bag charge to the Christmas Lights fund.</li> <li>e. It was agreed to have a 'switch on-the-Christmas lights' event on 1 Dec 2017. WH will arrange. Volunteers will be needed.</li> </ul>	
<p><b>12. Gardening</b></p> <ul style="list-style-type: none"> <li>a. Several thousand poppies have been planted in Junction Gardens to mark the 100<sup>th</sup> anniversary of the end of WW1 in 2018.</li> <li>b. VT has met with Peter Duncan (Fife Council). PD thinks that there must be some formal agreement with the Council for any work to be carried out in Junction Gardens by the CC. TG confirmed there was no formal agreement.</li> <li>c. There is some concern that the public liability insurance may not cover work carried out in Junction Gardens. Cllr Connor will speak with Linda Bissett (Fife Council) to find out if the CC is covered.</li> <li>d. MD will complete the application form for the WW1 commemorative benches (£700). The CC agreed to have the powder-coated finish.</li> <li>e. Cllr Connor will follow up on obtaining wild flower seeds.</li> <li>f. Graffiti on the grey boxes in Junction Gardens has now been removed.</li> <li>g. Polytunnel: the CC will buy this for the school. SS has visited the school and will take the lead on seeing if the children are able to help with growing plants for and planting the hanging baskets next year.</li> </ul>	

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<ul style="list-style-type: none"> <li>h. Picnic benches winter storage: SS is looking at storing the benches in the garage over the winter.</li> <li>i. Taking down the hanging baskets: MD advised to leave until after Falkland in Bloom has sent in its bill.</li> <li>j. There was some discussion about the lack of volunteers to help VT keep Junction Gardens in good order. It was suggested VT set a schedule of regular dates which could be put on the Facebook page so that people know in advance when help is needed. It was also suggested VT might visit Tayport Community Gardens Project for advice on the best equipment to use as she would like to apply for a grant for a sit-on lawnmower, if there is one suitable for the ground at Junction Gardens. There was further discussion about the need for a volunteer to oversee/guide the schoolchildren with the growing/planting of the hanging baskets next year.</li> <li>k. MD and WH will e-mail VT with the names of volunteers they know of.</li> </ul>	
<p><b>10. Matters arising:</b></p> <ul style="list-style-type: none"> <li>a. CC Newsletter: the next edition will go out before 25.11.17. The Heartstart leaflets will be delivered at the same time. MD will contact C Finnie who has the leaflets.</li> <li>b. Noticeboards: TG will apply for two noticeboards from the Locality Fund. Cllr Connor to find out what size noticeboards Tayport has. TG to contact Keven Smith (Fife Council) about permission to site the noticeboards. One will go by the benches on the corner of Main St/Station Road. It was undecided where to site the second noticeboard.</li> <li>c. Cllr Brett gave an update of the drainage issues in Main Street.</li> <li>d. AP gave a brief update on the recent Taybridgehead Joint Community Council Forum. Discussion was around: the Community Empowerment Act; Tay City, what it means to be a resident survey; common issues will be discussed in the New Year. The next meeting is on 23.01.18. AP will represent the CC.</li> <li>e. Garages at the back of Henderson Terrace: Cllr Brett is still waiting for an update on when the signage will be put up.</li> <li>f. Earlshall Road repairs will be considered as part of next year's Area Transportation Works Programme.</li> <li>g. Flooded pavement on Main Street by the car park entrance to Ye Olde Hotel: there was no update on this.</li> <li>h. St Michaels speeding issues: see Cllr Brett's report.</li> <li>i. Parking in St Bunyans Place and Aitken place: no significant problems found following a monitoring exercise by Fife Council.</li> <li>j. Planning to be added as an item to the agenda in future.</li> </ul>	
<p><b>11. A.O.C.B:</b></p> <ul style="list-style-type: none"> <li>a. MD: The LOFT Christmas Fayre will be held 2.12.17.</li> <li>b. AR: thanked the CC for the item in the last newsletter. This resulted in 6 or 7 people volunteering to help him.</li> <li>c. TG: will be moving in the New Year and will be resigning as secretary, and as a member of the CC. Her last meeting will be Feb 2018.</li> </ul>	

DRAFT ONLY - THESE MINUTES WILL NOT BE CONSIDERED APPROVED UNTIL

TUESDAY, 5 December 2017

**NEXT MEETING:**

**Tuesday, 5 December 2017 at 7.00 pm in the Community Centre**

**Agenda items for the next meeting are to be e-mailed to [leucharscommunitycouncil@gmail.com](mailto:leucharscommunitycouncil@gmail.com) by Thursday 30 November 2017**

**Members of the public are welcome to attend.**

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**[www.facebook.com/leucharscommunitycouncil](http://www.facebook.com/leucharscommunitycouncil) (General Enquiries)**

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